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For more info, please complete & fax this page to: **41 22 791 0885**. Visit [www.WTCTranslation.com](http://www.WTCTranslation.com) or call **41 22 929 5656** for more info on FAST & ACCURATE document translation in over 100 languages.

Office of WTC Translations • Ph: 41 22 929 5656 • Fax: 41 22 791 0885 • [WTC@TransPerfect.com](mailto:WTC@TransPerfect.com)

## Document Translation Language Capabilities

### Translate FROM and TO these languages:

Afrikaans	Akan	Albanian	Amharic	Arabic	Armenian
Azerbaijani	Belorussian	Bengali	Bulgarian	Burmese	Cambodia
Catalan	Chinese	Croatian	Czech	Danish	Dutch
Dzongkha	English	Estonian	Farsi	Finnish	Flemish
French	Gaelic	Georgian	German	Greek	Gujarat
Haitian Creole	Hebrew	Hindi	Hmong	Hungarian	Icelandic
Indonesian	Italian	Japanese	Javanese	Jonkha	Kannada
Kazakh	Khalkha	Khmer	Korean	Kurdish	Lao
Latin	Latvian	Lingala	Lithuanian	Macedonian	Malagasy
Malay	Maltese	Marathi	Marshallese	Mongolian	Nepali
Norwegian	Nyanja	Pashto	Polish	Portuguese	Punjab
Quechua	Romanian	Romansch	Rundi	Russian	Samoan
Serbian	Sinhalese	Slovak	Slovene	Somali	Sotho
Spanish	Swahili	Tagalog	Tamil	Tegalu	Thai
Tigrinya	Trukese	Tswana	Turkish	Turkmen	Ukrainian
Uzbek	Vietnamese	Welsh	Yao	Yiddish	Zulu

### Pricing for WTC Document Translation Services:

**Document Translation services:** Contact the Office of WTC Translations for pricing of specific projects. Priced according to language pairs (source language FROM and target language TO) and services provided. A written estimate will be offered when the WTC Document Translation Request Form is completed.

The WTC Document Translation Request Form ensures you receive the special 10% World Trade Center discount, offered exclusively for WTC Affiliated Companies and unavailable elsewhere.

## World Trade Center Language Services Document Translation

**WTC Language Services** is proud to offer to World Trade Centers and their affiliated companies worldwide a highly-accurate, fast turnaround (25-30% faster than the rest of the industry) Document Translation service. This service, powered by TransPerfect Translations, Inc., one of the world's leading Document Translation providers, is being offered at a special 10% discount.

This 10% WTC discount off TransPerfect's world-class translation services represents an offer unique in the translation marketplace. TransPerfect has never before given such a generous group discount.

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Even if you already use another translation service, you should give WTC Document Translation powered by TransPerfect a try... here are 10 reasons why:

1. **Special 10% WTC discount – World-Class quality at discount prices unavailable elsewhere**
2. **Quickest turnaround times** (25-30% faster than the rest of the industry)
3. **One of the top 3 translation services vendors** in the US, and one of the top 5 globally, with superior 24/7 customer service and geographic breadth – 21 offices worldwide to serve you.
4. **ISO 9001: 2000 Certification** (the only translation company of the global top 5 to achieve this status). The International Standards Organization (ISO) is a network of the national standards institutes of 147 countries. The ISO sets rigorous standards for government and industry.
5. **A network of 4000+ certified linguists who are ALSO industry specialists AND native speakers in their target languages** – with advanced degrees and industry-specific hands-on experience, ensuring the highest possible level of accuracy and knowledge of current terminology. TransPerfect linguists are certified (ATA, NAJIT, IOL, AITC, and AIIC) with 5 years expertise translating in their industry specialization. Skill levels are rigorously tested & re-tested.
6. **Language services in 100+ languages** – translation capability from AND to ANY language at competitive rates, charged at a reasonable per-word rate. Written estimates provided in advance.
7. **Your project will be given industry-expert personal attention** – a project manager & 3-person team (a translator, an editor, and a proofreader) to ensure flawless translation and quality control. Translation project managers, on-call 24/7, keep your translation project on-time and on-budget
8. **Industry Specialists** – in all major fields:
  - legal
  - financial & accounting
  - pharmaceutical / health care / medical devices
  - manufacturing / industrial equipment / engineering
  - mining & energy
  - automotive & transportation
  - retail & consumer products
  - marketing & advertising
  - computer hardware / software / telecommunications / high-technology
  - media & entertainment
9. **Translation Memory tools** – reduce your costs and improve consistency by using phrases already translated in an existing document or in your current translation project
10. **FULL-SERVICE Language Services:**
  - Document Translation – finely-polished translations – accurate and ON TIME
  - On-site Interpretation – for presentations and business meetings
  - Multilingual Typesetting, Graphics, and Desktop Publishing Services
  - Web Site Globalization / Software Localization – with expertise in Japanese, Chinese, Korean, Hebrew, Cyrillic, and Arabic alphabets
  - Multimedia Presentations/Subtitling/Voice-overs – professional audio studios and on-air talent

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## ***Six Ways You Can Profitably Use Document Translation***

Here are some of the profitable ways that you can benefit from WTC Document Translation services:

- 1. WTC Members, Tenants, and Affiliated Companies** – you can use this high-quality, economical document translation service to expand your business and promote your services to potential clients in countries around the world. Whether you are a law firm, corporate legal department, financial planner, banker, accountant, or manufacturers' representative, we can translate your company policies, employee handbooks, and other internal corporate documents for non-English-speaking employees.
- 2. Global trading companies, exporters, and importers** – you can expand your business into new global markets with properly translated NAFTA trade information and import/export documents such as tax documents, financial and banking documents, contracts, bills of lading, shipping documents, rules and regulations, country of origin and product content documents.
- 3. Multinational companies** – you need document translation every time you enter a new market – to translate legal documents, marketing materials, Codes of Conduct and Ethics Policies, packaging / labelling / product instructions, advertising / promo materials, multi-lingual typesetting, multi-lingual multi-media presentations, multi-cultural marketing, in-language copy writing, subtitling of voice-overs for commercials, IVRs, TV / radio spots, news articles, press releases, and news clippings.
- 4. Law Firms and Corporate Legal Departments** – translate contracts, representative agreements, reseller agreements, VAR/distributor agreements, service agreements, customer agreements, and other legal documents such as transcriptions, depositions, financial prospectuses, financial statements and research reports.
- 5. Manufacturers** – you can streamline your off-shore operations and customize turn-key plant and facilities operations with country-specific translation of operational manufacturing procedures, employee handbooks and notices, equipment and maintenance instructions, blueprints, corporate policies, export/import documents, and feedback to headquarters of local laws, notices, and market intelligence.
- 6. Technology, software & web site development teams** – you can dramatically expand your profitable penetration into new markets by translating software applications in their entirety, thereby permitting software localization for new markets around the world. In addition, our country-specific, multi-language web site translations create web sites that are truly global – increasing market share and profitability. You can receive quick translation of technical manuals and development applications, both into and out of the local language, thereby enhancing their speed-to-market, hence market share and profitability.

Use our services with confidence. Your translation projects will be handled with superior customer service by our translation project managers, available 24/7. The security and confidentiality of your corporate documents and information is protected. Our network of 4000+ certified linguists and our ISO 9001:2000 Certified process ensure flawless translations. As a WTC Affiliated Company you will enjoy access to the same highly accurate document translation used by Fortune Global 500 companies, **at a special 10% discount**. So, request a free quote on your translation project and expand your market worldwide.